



WILLIAM T FUJIOKA
Chief Executive Officer

County of Los Angeles CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration
500 West Temple Street, Room 713, Los Angeles, California 90012
(213) 974-1101
<http://ceo.lacounty.gov>

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April 27, 2010

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**DEPARTMENT OF PARKS AND RECREATION:
KENNETH HAHN STATE RECREATION AREA
SOCCER FIELD TRAILS PROJECT
ESTABLISH CAPITAL PROJECT, APPROVE PROJECT BUDGET
AND ADOPT THE YOUTH EMPLOYMENT PLAN
CAPITAL PROJECT NO. 86897
(SECOND DISTRICT) (3 VOTES)**

SUBJECT

Approval of the recommended actions will authorize the Department of Parks and Recreation to proceed with the Kenneth Hahn State Recreation Area Soccer Field Trails project.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Find the proposed project categorically exempt from the California Environmental Quality Act according to Sections 15301, 15303 (d) (e), and 15304 (a) (b), of the State California Environmental Quality Act Guidelines, and Classes 1, 3 (a) (b), and 4 (a) (c), of the Environmental Document Reporting Procedures and Guidelines, adopted by your Board on November 17, 1987, because the project involves construction of an exercise trail system including installation of walking paths, rest stations, landscape features and par course.

"To Enrich Lives Through Effective And Caring Service"

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2. Establish the Kenneth Hahn State Recreation Area Soccer Field Trails project, Capital Project No. 86897, and approve project budget of \$420,000 for the Kenneth Hahn State Recreation Area Soccer Field Trails project funded under the Safe Neighborhood Parks Proposition of 1996 Competitive Excess Funds Program administered by the Regional Park and Open Space District.
3. Adopt the Youth Employment Plan.
4. Authorize the Director of the Department of Parks and Recreation to carry out the project through the Board-approved Agreement for Employment of At-Risk Youth for as-needed landscaping, maintenance, and minor improvements by and between the Department of Parks and Recreation and the Los Angeles Conservation and Service Corps, Contract Number 10274.

PURPOSE /JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will allow the Department of Parks and Recreation (Department) to complete the Kenneth Hahn State Recreation Area Soccer Field Trails project, located at 4100 S. La Cienega Boulevard, Los Angeles, California 90056.

The scope of work includes the development of a 2,600 linear-foot exercise trail with five exercise stations adjacent to the existing soccer field; installation of an eight-station exercise par course around the interior walking path at Janice's Green Valley; six rest stops along ten miles of trail; pet waste stations; planting and irrigation in areas surrounding the new walking path; and relocation of three existing parking lot security lights.

The project will create a valuable walking corridor connecting the upper and lower athletic fields and incorporates the park's exercise facilities. The six rest stops will be located at key points along the park's trail system to feature the scenic riches found throughout the park. These enhancements will also include the installation of landscape features to enhance the aesthetic value of the trails and park.

The project was designed by Parks and Recreation Planning and Development Agency and will be managed by the Department's Construction Division staff. Approval of the Youth Employment Plan will allow the Department to utilize youth employed by the Los Angeles Conservation Corps to assist with implementation of this project. The Youth Employment Plan is included as Attachment III.

Implementation of Strategic Plan Goals

The recommended actions further the Board approved County Strategic Plan Goals of Operational Effectiveness (Goal 1), by delivering customer-oriented and efficient public services; Children, Family, and Adult Well-Being (Goal 2), by enriching lives through integrated cost-effective and client-centered supportive services; and Community and Municipal Services (Goal 3), by providing affordable, accessible, educational, and cultural opportunities at Kenneth Hahn State Recreation Area.

FISCAL IMPACT/FINANCING

The total project construction cost, including change order contingency, other project related expenditures, and County services is \$420,000, funded under the Safe Neighborhood Parks Proposition of 1996 Competitive Excess Funds Program administered by the Regional Park and Open Space District (Regional Park). The Project Schedule and Budget Summary are included as Attachments I and II.

Sufficient appropriation is available in the Fiscal Year 2009-10 Capital Projects/Refurbishments Budget, under Capital Project (C.P.) No. 86897, to fund the project.

Operating Budget Impact

Based on the description of the project, the Department anticipates one-time start up costs of \$3,000 for various small tools and equipment and ongoing operating costs of \$4,000 for maintenance supplies. The Department will work with the Chief Executive Office to determine the appropriate level of one-time and ongoing operating costs in the Department's Fiscal Year 2010-11 New Facilities request.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

On May 30, 2006, your Board authorized the submission of a grant application for the Kenneth Hahn State Recreation Area Soccer Field Trails project.

On June 26, 1997, your Board, acting as the governing body of the Regional Park, adopted a Youth Employment Policy for projects funded by the Safe Neighborhood Parks Propositions of 1992 and 1996 (Proposition A). The Regional Park requires that the governing body of the grantee adopts a Youth Employment Plan for each Proposition A funded project at a duly noticed public meeting. Approval of the attached Youth Employment Plan will comply with the Regional Park's policy.

In accordance with your Board's Civic Art Policy as revised on November 5, 2008, the Kenneth Hahn State Recreation Area Soccer Field Trails project (C.P. No. 86897) is exempt from the Civic Art fee, as the project cost is less than \$500,000.

County Counsel has reviewed and approved this Board Letter as to form.

ENVIRONMENTAL DOCUMENTATION

The proposed project is categorically exempt from California Environmental Quality Act (CEQA) according to Sections 15301, 15303, and 15304 of the State CEQA Guidelines and Classes 1, 3 (a) (c), and 4 (a) (c) of the Environmental Document Reporting Procedures and Guidelines adopted by your Board on November 17, 1987.

The proposed project involves construction of an exercise trail system, including installation of a walking path, rest stations, landscape features, and par course.

CONTRACTING PROCESS

The proposed project will be implemented using the Los Angeles Conservation Corps, a Community Conservation Corps, as defined under Section 14507.5 of the State of California Public Resources Code. The Los Angeles Conservation and Services Corps are currently under contract with the Department Contract Number 10274. The project will be managed by the Construction Division of Regional Park Facilities Agency.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of these actions will have a positive impact on the park's aesthetics and provide enhancement to the exercise trails and features located at the park. Approval of these actions will have no impact to current services and programs.

CONCLUSION

Please return one adopted copy of this action to the Chief Executive Office, Capital Projects Division; and to the Department of Parks and Recreation.

Respectfully submitted,



WILLIAM T FUJIOKA
Chief Executive Officer

WTF:RG:SK
DJT:RB:AH:zu

Attachments

c: Executive Office, Board of Supervisors
County Counsel
Arts Commission
Department of Parks and Recreation

**HAHN SOCCER FIELD TRAILS PROJECT
AT KENNETH HAHN STATE RECREATION AREA**

I. PROJECT SCHEDULE

Project Activity	Scheduled Completion Date
Award Design Contract	NA
Execute Design Contract	NA
Construction Documents	6/1/10
Jurisdictional Approvals	NA
Award Contract to Los Angeles Conservation Corps	7/1/10
Start Construction	7/15/10
Substantial Completion	3/1/11
Project Acceptance	5/31/11

ATTACHMENT II

II. PROJECT BUDGET SUMMARY

Project Activity	Proposed Budget
Land Acquisition	\$ 0
Construction	
Low Bid Construction Contract	\$ 0
Contract with Conservation Corps.	306,836
Change Orders/Contingency	25,000
Departmental Crafts	20,000
Youth Employment	65,664
Construction Consultants	0
Misc. Expense	0
Telecomm Equip – Affixed to Building	0
Civic Arts	0
Subtotal	0
	\$ 417,500
Programming/Development	\$ 0
Plans and Specifications*	\$ 0
Consultant Services	
Site Planning	\$ 0
Hazardous Materials	0
Geotech/Soils Report and Soils Testing	0
Material Testing	0
Cost Estimating	0
Topographic Surveys	0
Construction Management	0
Construction Administration	0
Environmental	0
Move Management	0
Equipment Planning	0
Construction/Change Order	0
Other:	0
Subtotal	\$ 0
Miscellaneous Expenditures	\$ 0
Jurisdictional Review/Plan Check/Permit	\$ 0
County Services	
Code Compliance Inspection	\$ 0
Quality Control Inspection	0
Design Review	0
Design Services	0
Contract Administration	0
Project Management	0
Project Management Support Services	0
ISD Job Order Contract Management	0
DPW Job Order Contract Management	0
ISD ITS Communications	0
Project Security	0
Project Technical Support	0
Office of Affirmative Action	2,500
County Counsel	0
Subtotal	\$ 2,500
TOTAL	\$ 420,000

**COUNTY OF LOS ANGELES
DEPARTMENT OF PARKS AND RECREATION
KENNETH HAHN STATE RECREATION AREA SOCCER FIELD TRAILS PROJECT
(C.P. NO. 86897), (GRANT NO. P054-07-2095)
YOUTH EMPLOYMENT PLAN**

BACKGROUND (Scope of Work)

The scope of work includes the development of a 2,600 linear-foot exercise trail with five exercise stations adjacent to the soccer field; installation of an 8-station exercise par course around the interior walking path at Janice's Green Valley; six rest stops along ten miles of trail; Pet waste stations; planting and irrigation in areas surrounding the new walking path; and relocation of three existing parking lot security lights.

Tasks that may be performed by At-Risk Youth

Youth will assist with the installation of the exercise trail, exercise stations, exercise par course, planting, and irrigation.

Estimated Cost of Youth Employment

The Los Angeles Conservation Corps (LACC) will provide at least 20 youth to work on this project at wages of \$8.00 to \$9.75 per hour. It is anticipated that youth will perform up to 6,912 hours.

Method of Youth Employment

The Department of Parks and Recreation (Department) employs youth to work in various areas of the Department through its Youth Enhancing Parks Program (YEPP). This program allows youth to work on projects based on their training, experience, and physical class. In addition, the Department requires contractors to make a good faith effort to employ at-risk youth from the community in which the project is being carried out, in compliance with the County's definition of "at-risk youth". The Department also has contracts with local conservation corps groups to perform as-needed services suitable for youth and will utilize LACC to assist with this project.

Youth Employment Goal:

Under the provisions of Los Angeles County Regional Park and Open Space District's policy on employment of youth, the Youth Employment Minimum Obligation of the County of Los Angeles in the amount of \$15,739,750 has been met.